



Norton Radstock Classic Vehicle Club

CLUB RULES

1. The club shall be known as the Norton Radstock Classic Vehicle Club, but may be abbreviated to NRCVC.
2. The object of the club shall be to promote interest in all classic vehicles. The NRCVC is a non profit making club.
3. Membership shall be open to anyone owning or interested in classic vehicles.
4. Honorary memberships shall be awarded to any person considered worthy by resolution of the club members at any general meeting.
5. Any member may resign from the club on giving written notice to the Membership Secretary.
6. In the event of any dispute involving members, all communication must be conducted via the Honorary Secretary who will consult the management committee for adjudication. If the dispute involves a committee member he or she will be excluded from the adjudication process. The findings and decisions taken by the management committee are final and binding, including expulsion of a member of the club if so decided.
7. The annual subscription fee shall be determined by the management committee.
8. Any member who has not renewed their subscription within three months of expiry shall be removed from the Club database.
9. The management committee shall consist of three honorary officers, namely Chairperson, Secretary & Treasurer, plus up to eight additional committee members, all approved by the membership at each Annual General Meeting.
10. The management committee shall conduct club business by convening a meeting or corresponding electronically, which is deemed a meeting, with a minimum of five committee members participating to form a quorum. The Chairperson or acting chairperson at any committee meeting shall have the casting vote.
11. Minutes of each meeting shall be kept by the Secretary or acting secretary of the meeting and recorded in a minute book, the minute book shall be available for inspection by members at any annual or extraordinary general meeting.
12. The management committee may co-opt a member to fill any committee vacancy until the next general meeting.
13. The management committee may appoint sub-committees and delegate thereto any functions or responsibilities as may be thought fit. No sub-committee shall spend more than a sum approved by the

- management committee. At least one management committee member shall be included in such a sub-committee.
14. The management committee may call an Extraordinary General Meeting at any time and the Secretary shall call such a meeting if requested to do so in writing by not less than ten members. Notices calling such meetings shall be communicated to members at least twenty-one days prior to the date of the meeting. In all other respects the rules applicable to the Annual General Meeting apply.
 15. For any general meeting the quorum shall be twelve paid up members.
 16. The purpose of the Annual General Meeting shall be:-
 - (a) To present the reports specified in rule 19
 - (b) To elect management committee members
 - (c) To transact the business specified in the agenda.
 17. The notice and agenda of the Annual General Meeting shall be announced to all members at least four weeks before the meeting, stating the date, time and venue.
 18. Any member may submit any motion to be considered providing it is sent to the Secretary not later than thirty days prior to the meeting and bears the name of two paid up members as proposer and seconder. Such motions may include nominations for management committee members. Nominations for management committee members will also be accepted at the Annual General Meeting.
 19. At the Annual General Meeting the Secretary shall present a report on the activities of the club during the preceding year. The Treasurer shall submit a financial report for the year ending the previous 31st January. The management committee may arrange for other reports to be presented.
 20. Only paid up members shall be allowed to vote at any AGM or EGM.
 21. At any AGM or EGM decisions relating to agenda items, with the exception of proposed rule changes, shall be by simple majority vote at the meeting. The Chairperson or acting Chairperson shall have a casting vote.
 22. Any motion to amend or otherwise change the rules of the Club shall be presented and discussed at an AGM or EGM but shall require the consent of 75% of club members. Such consent may be received by the Secretary from members personally, electronically or by post. A lack of response from a member shall be deemed consent.
 23. All monies belonging to the Club shall be lodged in a bank or building society in the name of the Club. The bank or building society to be nominated by the Treasurer and approved by the management committee and all interest on such monies shall accrue to the Club. The term "lodged in a bank or building society" shall permit separate deposit and current accounts as may be decided from time to time by the management committee on the advice of the Treasurer. There will be three authorised signatories, with any two to sign instructions to the bank. The Treasurer is authorised to carry out online banking and to hold a debit card in the Club's name.
 24. In the event that the Club disbands any remaining funds will be donated to charities approved by the membership.
 25. A copy of these rules will be available for members on the Club website , or upon request to every member following any changes or alterations to the rules, duly dated.
 26. In the event of any dispute as to the interpretation of these rules the decision of the management committee shall be final.

September 2021

